

SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING & REGULATION
South Carolina Board of Occupational Therapy Examiners
Synergy Business Park, Kingstree Building
110 Centerview Dr, Columbia SC 29210
Lowcountry Room
Friday, February 7, 2025

Board Members Present

Lesly W. James, Ph.D., OTR/L, Chairperson
Rebecca Coleman, OTR/L
Melissa Hevia, OTA
Nadine K. Hanner, OT

Board Members Absent

Ricardo Holmes, Sr., OTR/L, Vice-Chairperson

Staff Present

Mack Williams, Board Executive
Jonathan Owens, Program Coordinator
Mary League, Esquire, Advice Counsel
LeAnna McMenamin, Esq, Office of Disciplinary Counsel
April Howe, Office of Investigation & Enforcement

Public notice of this meeting was properly posted at the SC Board of Occupational Therapy Synergy Business Park, Kingstree Building 110 Centerview Drive, provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Call to Order

Dr. James, Chairperson called the meeting to order at 10:10am.

Approval of the Agenda:

Motion: In open session, Ms. Coleman made a motion to approve the agenda The motion was seconded and approved by Ms. Hevia.

Approval / Disapproval of Absent Members:

Motion: In open session, Ms. Hevia made a motion to approve Mr. Holmes's absence. The motion was seconded and approved by Ms. Hanner.

Approval of the Minutes:

Motion: In open session, Ms. Coleman made a motion to approve the November 8, 2024 meeting minutes. The motion was seconded and approved by Ms. Hanner.

Office of Investigations and Enforcement (OIE/IRC) Report: Ms. Howe presented the OIE statistical report to the Board. The Board accepted the report as information.

ODC Report: Ms. McMenemy presented the ODC Report. The Board accepted the ODC report as information.

Finance Report: Mr. Williams, Board Executive, presented the financial report. The Board accepted the report as information.

Ethics Commission: Mr. Williams, Board Executive, reminded the Board to file with the State Ethics Commission prior to the deadline.

Disciplinary Hearing:

Case # 2023-15: Ms. McMenemy presented the Memorandum of Agreement. The Respondent made a personal appearance and was represented by counsel, Dayne Phillips Esq.

The Board closed the hearing to protect personal health information.

Motion: In closed session, Ms. Hanner made a motion to go into executive session. The motion was seconded by Ms. Hevia.

(10:57 am – 11:39 am) – No votes were taken in executive session.

Motion: In closed session, Ms. Coleman made a motion to come out of executive session. The motion was seconded by Ms. Hevia.

Motion: In closed session, Ms. Hanner made a motion to accept the Memorandum of Agreement for Case # 2023-15 and the Respondent must complete a two (2) hour Professional, Ethics, and Boundaries course within ninety (90) days. Also, the Board order will be a public reprimand. The motion was seconded by Ms. Coleman.

Motion: In closed session, Ms. Coleman made a motion to come out of closed session. The motion was seconded by Ms. Hevia.

OT 2025-2027 Renewals:

The Board discussed the 2025-2027 renewals.

ACOTE Action (Update):

Mr. Williams presented the ACOTE Action report with the Board. The Board accepted the report as information.

Expert Reviewer (Approve Expert Reviewer):

Mr. Williams requested the Board to submit additional names to be considered for expert reviewers.

OT - Telehealth:

Motion: In open session, Ms. Coleman made a motion to go into executive session. The motion was seconded by Ms. Hevia.

(12:33 pm – 12:48 pm) – No votes were taken in executive session.

Motion: In open session, Ms. Hevia made a motion to come out of executive session. The motion was seconded by Ms. Coleman.

2025 CLEAR Annual Conference (Approve Members to Attend):

Motion: In open session, Ms. Hevia made a motion to approve Mr. Holmes and Ms. Hanner to attend the 2025 CLEAR Annual Conference and Dr. James as the alternate. The motion was seconded and approved by Ms. Coleman.

2025 Election of Board Officers:

Motion: In open session, Ms. Hevia made a motion to defer the elections to the next Board meeting so all members can be present. The motion was seconded by Ms. Coleman.

OT Licensure Compact (Update):

Dr. James and Mr. Williams updated the Board on the OT Licensure Compact. The update was received as information.

ADJOURNMENT

Motion: In open session, Ms. Hanner made a motion to adjourn the meeting. The motion was seconded and approved by Ms. Hevia. There being no other business, the meeting was adjourned at 1:14pm.